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A Guide for Selecting, Understanding, & Developing a Team

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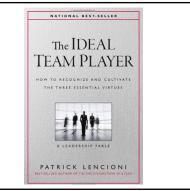
Opening Activity: One Word



- Define the Ideal Team Player in One Word
- Define Teamwork in One Word
 - Go around the room. Write words on the board.
 - Discuss if words are "Skills" or "Attitudes"

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Self Assessment

- Take Online
 - 18 Questions
 - Evaluate how your TEAMMATES see you
 Tinyurl.com/25kmrvk9

· Send Copy to Supervisor

- Assessment Emailed
 - Review After Class

 - IDEA: Have Your Current Team Do Assessment for Coaching



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Humble

- · Single greatest virtue and most indispensable attribute of the three to an ideal team player.
- · Seek first to UNDERSTAND than to be UNDERSTOOD

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Humble	

HUMILITY isn't thinking less of yourself, but thinking of yourself less.

- Lack excessive ego
- · Not concerned about status
- · Quick to point out other's success
- · Slow to seek attention
- · Share credit
- · Emphasize team over self

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Humility Challenged

- Overtly Arrogant
 Everything is about them
 - Boast
 - Soak up attention

 - Ego-Driven
 Diminish Teamwork
 - Foster Resentment
 - Foster Division
 - Foster Politics
- Lacks Self Confidence
 - Mistakenly seen as humble
 - · Discount own talents
 - Lack understanding of self-worth
 - Doesn't advocate their own ideas
 - Fails to call attention to problems they see



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Humility Challenged PRIDE and HUMILITY What do the humility challenged have in common? are HABITS, not attitudes! LIFENET

Humble Assessment

- Does he genuinely compliment or praise teammates without hesitation?
- Does she easily admit when she makes a mistake?
- Is he willing to take on lower-level work for the good of the team?
- Does she gladly share credit for team accomplishments?
- · Does he readily acknowledge his weaknesses?
- · Does she offer and receive apologies graciously?



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Humble Only: Pawn

- Pleasant
- · Kind-hearted
- Unassuming
- Don't feel a great need to get things done
- · Don't have the ability to build effective relationships
- Often get left out of conversations and activities
- · Have little impact on the performance of a team.



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HUMBLE

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Reflection: One Word • What attributes from the "One Word" activity relate to humble?

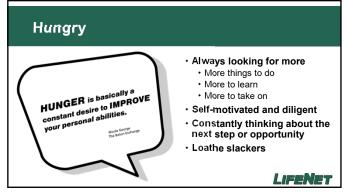


Hungry

Hardest of the attributes to develop because it involves attitude.

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3 Types of Hunger

HARD WORK spotlights the CHARACTER of people:

some *TURN UP* their sleeves some TURN UP their noses some don't

- · Natural Hunger
 - Personality
 - Raised with strong work ethic

Passion for Mission

- Personally connected to purpose
- Affection for Team
 - · Desire to serve teammates



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Hungry Challenged



· All About Me

- Selfishly direct momentum for themselves
- Lack of motivation
- · Enjoy predictability or routine
- · Less pressure
- Less responsibility
- · More time to do other things

Workaholic

· Whole identity consumed by work



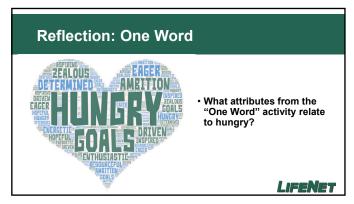
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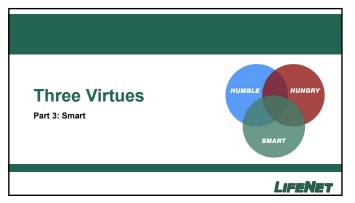
Hungry Assessment

- · Does he do more than what is required in his own job?
- Does she have passion for the "mission" of the team?
- · Does he feel a sense of personal responsibility for the overall success of the team?
- Is she willing to contribute to and think about work outside of office hours?
- Is he willing and eager to take on tedious and challenging tasks whenever necessary?
- Does she look for opportunities to contribute outside of her area of responsibility?

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Determined to get things done Focus on their own interests No understanding or concern for how their actions impact others Quick destroyers of teams





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Not what it might seem. It's about a person's emotional intelligence not intellectual capacity.

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Smart

EMOTIONAL INTELLIGENCE is your ABILITY to recognize and understand EMOTIONS in yourself AND others, and your ABILITY to use this awareness to MANAGE your behavior AND relationships.

- · Interpersonally aware
- Empathetic
- Intuition about group dynamics
- Understand impact of words
- · Handle different people differently
- Ask good questions
- · Listen to others
- · Intently engaged in conversations



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Smart

- Self-Awareness and Self-Management
 - Controls initial impulses and/or any anxiety
 - Understands strengths and weaknesses and responds accordingly
- Social Awareness and Relationship management
 - Sees situation from another person's point of view
 - Reads others before leading others and leads from the other person's personality

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Smart Challenged

- Uses Smart Talent for Evil
 - · Manipulates others
 - · Hyper-critical and abrasive
 - Don't care what the cost is to the other person
- · People Pleaser
- · Nice to everyone · Might be two-faced
- · Conflict avoider

- Emotionally Controlled
 - Frequent mood changes
 - Prone to emotional outbursts Oblivious to emotional clues from others
 - · Fixates on mistakes
 - · Pessimism and loss of motivation after setbacks



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Smart Assessment

- Does he seem to know what teammates are feeling during meetings and interactions?
- · Does she show empathy to others on the team?
- Does he demonstrate an interest in the lives of teammates?
- · Is she an attentive listener?
- · Is he aware of how his words and actions impact others on the team?
- · Is she good at adjusting her behavior and style to fit the nature of a conversation or relationship?

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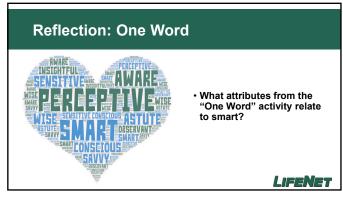
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Smart Only: Charmer

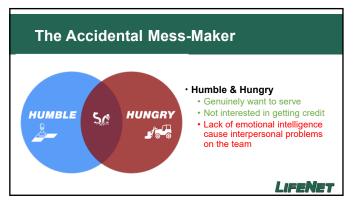
- Entertaining and likeable for awhile
- Little interest in long-term well-being of the team or their colleagues
- · Social skills can help them survive longer than Bulldozers or Pawns
- · Contributions to the team are negligible, often wear out their welcome quickly

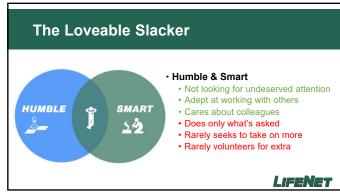


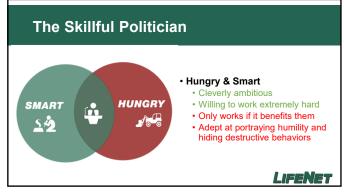
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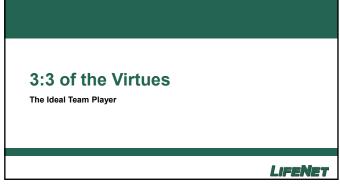


2:3 of the Virtues Messy Slackers and Politicians









The Ideal Team Player



- · Little need for attention or credit
- Works with a sense of energy, passion, and personal responsibility
- · Takes on projects for good of the
- Says and does the right things to help teammates feel appreciated, understood, and included
- Manages difficult situations with tough love



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Developing the Virtues

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Developing Humility (Humble)

- · Lack of humility is often related to a feeling of insecurity that is rooted in childhood.
 - Take time to reflect and admit where your struggle comes from
- Some personalities struggle more with humility
 - Lion / Beavers = Ego or Arrogance
 - Retrievers / Otters = Lack of Self Confidence

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	Exercise: Humble
	 Open to Suggestions I'd like to get better at <<behavior, quality="" skill,="">></behavior,> What suggestions do you have for me?
	 Lessons from Exercise Humble leaders have drive for improvement. The drive for humility is growth.
	The closed heart of an arrogant leader blocks growth.
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	e
	Exercise: Humble
	• Quiet the Ego
	Quiet the Ego Confess than Address
	• Quiet the Ego
	Quiet the Ego Confess than Address Identify ways you exhibit both of these traits: Pride Humility Lessons from Excursive
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Developing Drive (Hungry)

- Acknowledge lack of hunger
- \bullet Demonstrate passion for mission and team
- Set clear expectations
- Not "too gentle" reminders
- Encouragement
- · Leader modeling

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Exercise: Hungry · Alphabet Ball · Divide into teams Team formulates plan for winning Must pass a ball to next person by saying the next letter in the alphabet and not dropping the ball ... then repeat doing the alphabet backwards • First team to complete it forwards and backwards wins Lessons from Excursive Discuss if some people seemed more competitive or frustrated than others? Did some people seem less motivated to achieve the goal? LIFENET

Developing E.I. (Smart)

- Attend the "Personalities" Class
 - Learn how we interact, perceive the world, and communicate differently based off our personalities
- · Smart deficiency is not intentional.

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Exercise: Smart

- The Characteristic Game
 Group sits in a circle
 Everyone writes 2 POSITIVE characteristics on a piece of paper and places them in a box or hat
 Box/hat is passed around the circle.
 Each person draws 2 characteristic when the hat/box is with them.
 The person then picks 2 different people who exhibit those traits and hands the papers to them while explaining to the group how they exhibit those traits.
- Goals of Excursive
 - Observe how others perceive you and how you observe others
 Practice giving positive feedback to others

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	How to Use This	Eromoviork	
		Framework	
	LifeNet's Panel Interviews		
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	Risks of Interviews		
	Discrimination	• Questions to Avoid?	-
	Avoid These Areas:Race	Illegal Questions?	
	GenderAge	What if a Candidate Says	
	 Disability 	That's an illegal question?You can't ask me that.	
	ReligionSexual Preferences	I don't want to answer that.I'm uncomfortable with that	
	Veterans	question.	
		LIFENET	
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	Objective of Intervio	ews	
	 Recruit and HIRE the Best 	• Avoid hiring • Anger	
	 Most Qualified Good Fit	Bad Attitude Judgmental	
	 Technically Able 	Wrong skills / No skills	
	Good AttitudeAptitude	Troublemaker	

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What Are We LISTENING For?

- Organizational Fit
 - Humble
 - Hungry
 - Smart
- Writing vs. Listening
 - Watch Behavior
 - Write Less, Listen More

• Their Opportunity to **ANSWER**



• Your Opportunity to LISTEN



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Mistakes We Often Make... **BEAVERS** Lion/Beaver Slow Down Listen Carefully Avoid Impatience Read more into the was said (over analyze). · Lion/Otter OTTERS

Talk too much terject own thoughts Tell jokes Lose focus

Listen to Retain
Don't Insert Thoughts Slow Down

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Mistakes We Often Make... · Beaver/Retriever Read more into the Listen and Watch Don't Linger Too Long on Prior Answers answers than what was said (over analyze). Otter/Retrieve Don't Add Things Not Said Don't Let Mind Wander Listen and Retain OTTERS Talk too much terject own thoughts Tell jokes Lose focus LIFENET

Interview Panel			
Will force the ground to decide and as the "hard" questions.		Panel Makeup Diversity Lion / Beaver / Otter / Retriever	
OTTERS Will make the proceed enjoyable and is befor the "Shadow" portion, too.	and give you	Trained on Interview Process LIFENET	

Eye Contact & Verbal Clues

- Goal: Create a Relaxed Environment
- Goal: Engage in Conversation
- Goal: Watch Contact and Body Language
- Goal: Smooth Transition Between Questions
- Avoid:
 - Everyone writing everything down.
- Solution: 1 Note Taker



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Interview Discussion

- To Score or Not To Score
 - Don't ask every candidate the same questions, so scoring doesn't make sense.
 - Candidates may reveal things about themselves during a relaxed discussion that take you off the sheet of interview questions ... that's okay!
 - Allow interview discussion to paint a picture of the candidate, not to box them in to answering questions.





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How to Evaluate

- The purpose of using these questions is not to provide leaders with a definitive, quantitative indicator of humility, hunger, or people smarts, but rather to inform their judgment and intuition.
- There is no "score" at the end, but rather an overall evaluation as a group on the virtues exhibited by the applicant.

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